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 OCT 02 2019  
 DE ANZA COLLEGE  
 STUDENT ACCOUNTS

## DASB FINANCE COMMITTEE AGENDA ITEM

This form must be submitted to Student Accounts **NO LATER** than 4:30 PM on the Tuesday (subject to change) before the meeting in which you wish the item to appear. It **MUST** be filled out completely (all pages), or your request may be postponed or denied. Attach additional sheets if necessary.

**Clubs should fill out the "ICC/Club Budget Request" form for all requests.**

**NOTE:** The Finance Committee does not meet during the first week of the quarter, dead and finals weeks or breaks.

*Please submit the original and one (1) copy of this form and any attachment(s) for a total of two (2) sets.*

Name: Anthony Santa Ana      Signature & Date: 10/2/19

Phone: 408-864-8887      E-mail: santaanaanthony@fhda.edu

Group or department you are representing: Office of Equity, Social Justice, Multicultural Education

*You are required to attend the DASB Finance Committee meeting, Monday at 3:30 PM (subject to change), to answer any questions for items 1 and 2 below and possibly item 3 as well if determined by the Chair of Finance.*

**Request to be on the Finance Committee Agenda For: (check one)**

1.  **GENERAL ITEM (Includes Budget Transfers):**

Summary of item: (REQUIRED, use additional sheets if necessary) \_\_\_\_\_

To have the Multicultural/Diversity Events (Account 41-55505) fund be approved by the DASB Finance Committee so that we can start producing our events for the year. Per DASB Budget Stipulation #21 LK.

2.  **NEW OR ADDITIONAL FUNDING: Total Requested Amount \$** \_\_\_\_\_

*Complete the next two pages as well when requesting new or additional funding. Attach additional sheets if necessary. Also attach additional details and event/program descriptions. Incomplete applications will not be accepted.*

3.  **OBJECT CODE/LINE ITEM TRANSFER** (Only Page 1 Required; must attend Finance Committee meeting only if contacted):

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

From Object Code:	To Object Code:	Requested Amount \$	DASB Use only Approved Amount \$
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Reason for Transfer: (REQUIRED, use additional sheets if necessary) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*The Budgeter and Administrator cannot be the same person.*

\_\_\_\_\_  
 Budgeter's Name (PRINT)      Budgeter's Signature      Phone Number      E-mail

\_\_\_\_\_  
 Administrator's Name (PRINT)      Administrators Signature      Phone Number      E-mail

## DASB Object Code/Line Item Information


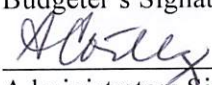
\* Fill out only applicable object codes. \* *SEE Attached Spreadsheet*

Object Code Name and Number	Description of Expenses (Please itemize all your expenses, BE SPECIFIC)	Requested Amount (round up to the next whole dollar)	DASB Use Only Approved Amount
Student Payroll – 2310 Include hours to be worked x pay rate <b>MUST ALSO COMPLETE BENEFITS – 3200</b>			
Benefits – 3200 (1.52 % for Student Employees) <b>MUST BE COMPLETED WHEN REQUESTING PAYROLL</b>			
Supplies – 4010 (Office supplies or as specified in request or stipulations)			
Banners – 4013 (Reusable banners that will last multiple years)			
Food/Refreshments – 4015 (Must adhere to district Administrative Procedure 6331, <a href="http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&amp;id=AKVUKX7C7F98">http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&amp;id=AKVUKX7C7F98</a> )			
Printing – 4060 (flyers, posters, programs, forms, etc.)			
Technical & Professional Services – 5214 (Consultants/Guest Speakers/Entertainment) maximum \$1,200 per speaker per event maximum \$1,800 per performance			
Capital – 6420			
<b>Grand Total</b>			

No deficit spending will be allowed and all accounts shall be held to line item amounts. Funds allocated to a program must be used for the purpose stated in the original request and stay with that program and cannot be used for or allocated/donated to other programs without DASB Senate approval.

*A budgeter's and an administrator's signature are required before this form will be considered.*

*The Budgeter and Administrator cannot be the same person.*

<u>Anthony Santz Ana</u> Budgeter's Name (PRINT)	 Budgeter's Signature	<u>x 8887</u> Phone Number	<u>santzaana@fhda.edu</u> E-mail
<u>Alicia Cortez</u> Administrator's Name (PRINT)	 Administrators Signature	<u>x 8365</u> Phone Number	<u>Cortezalicia@deanza.edu</u> E-mail

**The DASB Finance Code and the DASB Budget Stipulations must be adhered to at all times.  
They are available at <http://www.deanza.edu/dasb/budget/>**



(5214) (4010) (4060) (4015)

Program Title	Event Date	Synopsis	Goal(s)	Speakers	Supplies	Flyers	Food	Total Cost
Filipino American History Month	October 2019	Two events that are sharing about the Philippines study abroad experiences of DAC students and a recent film documentary about a recent trip to the Philippines	Honor and celebrate Filipino American History Month	\$200.00			\$400.00	\$600.00
Ed Plan Workshop	10/09/2019	Transfer requirements, and inform them of what other resources are available to them. This event will be inclusive of students of varying statuses (AB-540 and more). 3:00 - 5:00 PM		\$200.00	\$25.00	\$25.00		\$250.00
Ethnic Studies Film Series	Oct-June 2020	6 Films that shed light on the struggles of Ethnic Studies and multicultural groups in America.	Promote Ethnic Studies on campus and share knowledge about other ethnic communities in America.	\$600.00		\$25.00	\$600.00	\$1,225.00
Self/Community Care Thursday's	Oct-June 2020	Workshops on self/community care once a month on a Thursday from multicultural perspectives	Create a space for students to learn ways and strategies to care for themselves and their communities	\$700.00	\$200.00	\$25.00	\$750.00	\$1,675.00
Dia de Los Muertos Celebration	11/02/2019	Altar Building Workshop around October 18th. Altar to be set up at the Euphrat Museum on October 22nd. November 2nd will be the Dia de Los Muertos celebration where there will be a Nahuatl Speaking Workshop and a Papel Picado Workshop. At the end of the celebration there will be a small ceremony and prayer around the altar as we come together as a community and family. 11:00 - 1:00 PM		\$600.00	\$200.00	\$25.00	\$150.00	\$975.00
Thankstaken	November 2019	An event to expose the truth about Thanksgiving and honoring the indigenous people of turtle island	Exposing a different narrative to the DAC campus about Thanksgiving	\$500.00		\$25.00	\$250.00	\$775.00
Rock the School Bells: "So We the People" Resisting and Rehumanizing our Reality	November 2019	All day Hip Hop conference focusing on exposing Hip Hop culture and ways that art can be a tool for political change and mobilizing	For students to attain higher knowledge and learn stories through art to that they can create change they want to see in the world.				\$1,000.00	\$1,000.00
Scholarships Workshop	12/05/2019	Provide information on available scholarships for all students (Women, Undocumented, Diversity, etc.) Help students learn, find, and apply to at least one scholarship.		\$400.00	\$25.00	\$25.00		\$450.00
Black History Month Event	February 2020	Bring a speaker/spoken word/music to share about Black afrofuturism	Share the beautiful Black/AA heritage and culture for Black History Month	\$1,000.00		\$25.00	\$500.00	\$1,525.00
Afro Mexicano Music	March 2020	Afro Mexicano music event that exposes the intersects of African and Mexicano culture	Share about the intersectionality of the African and Mexican music culture	\$600.00		\$25.00	\$250.00	\$875.00
Womxn's History Month Reading Group	March 2020	Weekly reading group discussion focusing on current issues/themes in womxn's studies; students/interns will choose topic for the week, share a short reading, and groups will discuss. Readings can be poetry, fiction, news articles, etc. Funds will be used to buy books/materials and provide food for the weekly events	Be more informed and build community around issues affecting womxn		\$200.00	\$50.00	\$400.00	\$650.00

(5214)(4010)(4060)(4015)

Pinoytown Exhibition	April - June 2020	Inform students and CHC visitors of San Jose's historic Japantown/ Pinoytown/ Chinatown through a curated collection of photographs, artifacts, and written accounts.	Support/ promote preservation of local history and new Asian American Studies department, promote ASAM 30 (Filipinx American History and Culture)		\$875.00	\$75.00	\$250.00	\$1,200.00	
Asian/Pacific Islander Heritage Month	May 2020	Speaker event to support the revival of the APASL club. Speaker should address current issues affecting Asian Americans (such as racism and economic impacts from the trade war between the US and Chinese governments).	Raise awareness about contemporary issues affecting Asian Americans	\$200.00		\$50.00	\$250.00	\$500.00	
Drag Event	June 5, 2020	Kick off Pride month with performances and workshops revolving around Drag. We will be bringing in local drag performers as well as provide a space for students/ faculty to experiment with drag	To educate about the Drag community and it's importance in queer culture	\$750.00	\$200.00	\$25.00	\$375.00	\$1,350.00	
Ethiopian/Eritrean Event	Spring 2020	Cultural event that includes history, performance and food	Share the beautiful culture of Eritrea and Ethiopia		\$100.00	\$25.00	\$250.00	\$375.00	
Oceania One Love	Spring 2020	Cultural event that includes history, performance and food	Bring Oceania community to De Anza and recruitment event for new Oceania students		\$100.00	\$25.00	\$300.00	\$425.00	
Pride Month Weekly Reading/Film Screening Group	June 2020	Weekly reading group and/or film screening with discussion focusing on current issues/themes in the LGBTQ+ community; students/interns will choose topic for the week. Funds will be used to buy books/materials and provide food for the weekly events	Be more informed and build community around issues affecting the LGBTQ+ community		\$200.00	\$50.00	\$400.00	\$650.00	
				\$5,750.00	\$2,125.00	\$500.00	\$6,125.00	\$14,500.00	