

# Disability Support Services Mobility Services Agreement

## Student Responsibility of Utilizing Mobility Services

Students requesting mobility services each quarter must submit a DSS Mobility Services Agreement and provide a copy of the class schedule to the DSS Mobility Assistant Driver. Any changes to your schedule will require a new request form and updated class schedule via email. Mobility Services are scheduled to and from class only based on your confirmed class schedule.

### Absences, Class Cancellations, or Running Late to Pick up Location

Students must contact Mobility Services Driver, Nita Thompson by sending an email to: [thompsonnita@denza.edu](mailto:thompsonnita@denza.edu) OR calling DSS at 408-864-8753 at least 1-hour before scheduled ride.

Failure to do so will result in the following:

- A no-show will be recorded, if you do not inform Mobility Services when ride is not needed OR when late for scheduled pick up without notice
- There is a 5-minutes wait period past the scheduled pick-up time
- If you missed your scheduled pick up time, then a second pick-up will be attempted after all other students have been dropped off

### Consequences of No-Shows

**1<sup>st</sup> No-Show:** Receive a written reminder of the notification requirement from Mobility Services

**2<sup>nd</sup> No-Show:** Receive a written notice and referral to a DSS Counselor

**3<sup>rd</sup> No-Show:** Receive a written notice of suspension of service and required to meet with the Division Dean

**4<sup>th</sup> No-Show:** Services will be suspended. To reinstate services or appeal the decision, review the Suspension/Termination of Support Services for Students with Disabilities [AP-5076](#)

### Agreement and Understanding

1. All students must follow the Student Code of Conduct at: [https://foothill.edu/campuslife/documents/Student\\_Code\\_of\\_Conduct.pdf](https://foothill.edu/campuslife/documents/Student_Code_of_Conduct.pdf)
2. Transporting students to classes has the highest priority over all other destinations on campus
3. Must wear a seat belt and maintain safety at all times
4. No smoking, vaping, eating, or drinking while on the tram

By signing this document, I agree and understand the student responsibilities of utilizing Mobility Services.

_____ Quarter and Year	_____ Today's Date
_____ Student Signature	_____ 8-Digit Campuswide Student ID