

2010-11 Annual Program Review Update
Dean's Summary, Prioritization and Justification

Social Sciences and Humanities Division

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The Social Sciences and Humanities division's decline in estimated weekly student contact hours comparing spring 2010 to spring 2011 from 49,341 to 45,340 respectively is primarily the result of the decline in weekly student contact hours from the two largest enrolled departments in the division, history and psychology. History's decline is precipitous, 8,406 in spring 2010 to 6,799 spring 2011; psychology, from 8,144 to 7,471. There are at least three factors creating enrollment decline in both areas. One is the loss of support personnel, i.e., Instructional Associates. A second factor is represented by a pedagogical change from the use of telecourses as a mode of instruction allowing 125 student enrollment per class, to online instruction which allows the normal seat count of a face-to-face class. In both history and psychology online classes, seat counts are capped at 50. A third factor is the decline in the college's overall enrollment.

At the same time, geography, economics, philosophy and the paralegal program show moderate to strong gains respectively. In every case, each department and program within the division reports that with sufficient resources, including additional FTEF in some cases, their capacities for serving more students with greater success could be advanced.

Two faculty requests and justification in prioritized order based on increases in enrollment are:

- *Paralegal Program* (Replacement)

Paralegal Studies, a certificate and degree program, is American Bar Association (ABA) approved, which is the "Gold Standard" in the legal community wherein students are taught substantive law and practical, real world/job related applications. The current state of the economy makes the program extremely attractive since a paralegal certificate from De Anza College, along with excellent training, make our students immediately employable in the California legal market. Paralegals can perform many of the tasks lawyers perform, but at a fraction of the cost, and paralegals enjoy a moderate to high salary. Additionally, this program often leads to transfer to a four-year undergraduate degree or law school.

The Paralegal Program is partnered with the Administration of Justice (AJ) Program. Each program has its own unique course curriculum; however, students within the department take courses in both programs. An important factor that must be taken into account with any evaluation of either program is the number of cross-listed courses

offered between the programs and other disciplines, such as Psychology, Sociology and Political Science. Thus, the programs are providing courses that would not otherwise be offered in these majors, or would require development of additional courses for their curriculum to fill that void.

Paralegal Studies has decreased in full-time FTEF from 1.2 FTEF in 2007-2008 to .40 FTEF in 2009-2010 because of the departure of one (1) full-time faculty in June 2008. The other full-time faculty in the program is both director of Paralegal Studies and Administration of Justice. His annual teaching load in Paralegal is .35. With the loss of the one (1) full-time faculty in Paralegal, compliance with ABA issues is extremely difficult to maintain. ABA is scheduled to do a 7-year accreditation re-approval in October 2011. The self-evaluation is due for submission to ABA in 2011-2012 with a site visit to follow. The work of limited faculty in preparation for re-approval is very hard, to say the least. A continued vacancy in Paralegal would most certainly create a corresponding decline in enrollment going forward and greater difficulties in compliance with ABA.

- *Geography Department (Growth)*

The Geography department offers lower division introductory college courses in Physical Geography (GEO 1), Cultural Geography (GEO 4) and World Regional Geography (GEO 10) and will be offering a new course entitled 'A Geography of California'(GEO 5) since it has been approved by the CSU and UC articulation processes. The department offers the following rationale to justify a request for a full-time faculty position in Geography:

1. As stated in the Spring 2010 Program Review Update, the last complete Geography department review was approved by the IPBT in January 2009. During that review cycle, the Geography department had 1 full-time faculty member (Purba Fernandez), one former full-time faculty member on Article 19 (Mick Sullivan), and adjunct faculty members. Since that time, Mick Sullivan has retired and there is one full-time faculty member, with 2 adjunct faculty in the department. To expand curricular offerings and improve the level of support offered students, one additional FTEF is required.
2. Faculty members of the department remain committed to student success and continue to participate in programs such as the Adjunct Skills program (through the Student Tutorial Center), First Year Experience (FYE) Program, Honors Program and in the division-wide efforts for cultural competency such as the Conversation, Application and Retention Project (C.A.R.) to reduce the success and retention rates between targeted and non-targeted groups. The department also works collaboratively with the California History Center, Euphrat Museum and the heritage month events on campus to enrich our students' learning experience.
3. Finally, student enrollment data for Geography show an increase in total enrollment, estimated Wsch and estimated FTES, when Winter 2010 is compared to the estimates for Winter 2011 and Spring 2010 is compared to Spring 2011.

Geography department enrollment data for Winter 2010 and Winter 2011

	Course Enrollment	Estimated Wsch	Estimated Ftes	Number of Sections
Winter 2010	362	1,448	32	7
Winter 2011	415	1,660	37	8
Increase	53	212	5	1

Geography department enrollment data Spring 2010 to Spring 2011 show increased Wsch from 1,460 to 1,488 respectively.

Three equipment refresh requests are:

1. Paralegal program wireless lab, L-22, refresh for 24 existing 2005 Dell computers - **Request for 32 Apple computers**
2. Psychology department wireless lab, L-27, refresh for 7 existing 2006 Dell computers – **Request for 10 Dell computers**
3. Physical anthropology lab materials, archeology lab materials and new media and software to be used in the new Mediated Learning Center’s classroom and lab facility for anthropology – **Request for \$40,000**

* Source for estimated Wsch comparisons: FHDA Research, 2010-11.