

## De Anza College

### Program Review – Annual Update Form

1. Briefly describe how your area has used the feedback from the Comprehensive Program Review provided by RAPP members.

We are planning to update our mission statement for De Anza Veterans Students utilizing the feedback to review our mission.

We have listed staffing needs by area and title which has allowed us to petition and granted positions to assist the Veterans Resource Center

2. Describe any changes or updates that have occurred since you last submitted program review.

The last program review was surmised at the end of the pandemic and some areas of the program review need to be revised or updated to reflect these new changes.

- Increased foot traffic within the Veterans Resource Center and the need for another counselor was necessary. A part-time counselor position was requested and is now filled.
- More space was required to handle the increased traffic in the Veterans resource Center which was requested and granted as the center is now able to utilize an underused meeting space now under Veterans Resource Center care as a study/lounge area for our veteran students. The space is in the Veteran Resource Center – Room SEM-3G.

3. Provide a summary of the progress you have made on the goals identified in your last program review.

The hiring of key staff positions, we are revising new objectives and key results for veterans.

4. If your goals are changing, use this space to provide rationale, or background information, for any new goals and resource requests that you'll be submitting that were not included in your last program review.

The hiring of new staff members has caused the VRC to re-evaluate on what is going to be needed to making our goals more Veteran orientated due to regulatory requirements from the VA and balancing the needs of our veteran students.

We are trying to implement a system, similar to financial aid, in which entering veteran students can keep track of forms submitted and outstanding for efficient tracking and timely completion of VA requirements.

5. Describe the impact to date of previously requested resources (personnel and instructional equipment) including both resource requests that were approved and were not approved. What impact have these resources had on your program/department/office and measures of student success or client satisfaction? What have you been unable to accomplish due to resource requests that were not approved?

N/A

6. How have these resources (or lack of resources) specifically affected disproportionately impacted students/clients?

N/A

7. Refer back to your Comprehensive Program Review under the section titled Assessment Cycle as well as the SLO website (<https://www.deanza.edu/slo/>). In the table below provide a brief summary of one learning outcome, the method of assessment used to assess the outcome, a summary of the assessment results, a reflection on the assessment results, and strategies your area has or plans to implement to improve student success and equity.

**Table 1. Reflection on Learning Outcomes**

Learning Outcome	<ol style="list-style-type: none"> <li>1. VRC continues serving veteran students and make their experiences richer at De Anza.</li> <li>2. introduce and implement a new system allowing students to submit their documents electronically and automated.</li> </ol>
Method of Assessment (please elaborate)	<ol style="list-style-type: none"> <li>1. Surveys conducted to veteran students. Events and workshops attendance. Expanding the current location by adding more space.</li> <li>2. We are reviewing Campus Logic Veterans module that allows automated document uploads.</li> </ol>
Summary of Assessment Results	<ol style="list-style-type: none"> <li>1. More students commit to the events and workshops. The latest survey showed that students need some workshops that help them to write resumes and help preparing for job interviews.</li> <li>2. Still working on the specifications for this big implementation</li> </ol>

Reflection on Results	<ol style="list-style-type: none"><li>1. One thing we learned is that veteran students really like to have a small circle of veterans only for celebration events and workshops. Now knowing that, we better plan for those events to increase attendance. We also have secured one big conference room and that is added to the center as a lounge for study space.</li><li>2. This work needs to be coordinated with Financial Aid office and that might delay the implementation since FA is so busy with their ongoing job duties.</li></ol>
Strategies (aka: Enhancements) Implemented or Plan to be Implemented	<ol style="list-style-type: none"><li>1. We will continue developing our events and workshops calendars and our new space added to the VRC is in process of refurbishing.</li><li>2. Working with Director of FA to start implementation stage of this project</li></ol>