Application Timeline for Fall Transfers

This is a guide, please keep track of any relevant dates and deadlines

- General Counseling Center in the RSS Building, 2nd floor
- www.deanza.edu/transfercenter/
- Undocumented Student Guides and Resources

Glossary:

ADT – Associate Degree for Transfer	TAG – Transfer Admission Guarantee
CSU – California State University	TAP – Transfer Admission Planner
GE – General Education	TAU – Transfer Academic Update
PIQ – Personal Insight Questions	UC – University of California

QUARTER	TO DO & IMPORTANT NOTES
Winter & Spring	❑ **Finalize Education Plan** in DegreeWorks for the following academic year with your counselor. Include transfer requirements and/or guarantees. Research and incorporate important dates and tasks into your final year checklist/timeline accordingly. ○ CSU | UC | Private/Out of State (requirements and dates vary) ❑ **Verify GE pattern** for future GE certification

Summer	**UC**
	
	❑ **Draft UC Personal Insight Questions responses**
	   ○ **Resources:**
	      ▪ UC PIQ Workshop Video
	      ▪ UC PIQ Resource Webpage
	      ▪ UC PIQ Worksheet (English)
	      ▪ UC PIQ Worksheet (Spanish)
	      ▪ UC PIQ from UC Transfer Counselor Webinar (Oct 2023)
	      ▪ Attend a PIQ workshop offered by the Transfer Center
	
	❑ **9/1- 9/30**
	Submit Fall Transfer Admission Guarantee (TAG) application to a participating UC campus on UC Transfer Admission Planner (TAP). The primary major on your UC Application must be the same as UC TAG major for the TAG to hold.

Fall	**UC** ❑ **8/01** **UC Fall Transfer application opens** ❑ **9/1-9/30** **Submit your Fall Transfer Admission Guarantee (TAG)** application to a participating UC campus on UC Transfer Admission Planner (TAP). The primary major on your UC Application must be the same as UC TAG major for the TAG to hold.

updated 9/4/2024

	❑ **10/1-12/2**
	Submit UC Application
	    ○ **Resources:**
	         ▪ UC PIQ Resource Webpage
	         ▪ UC Application Guide (pdf)
	         ▪ UC Application Tutorial Videos (from UCSB)
	         ▪ Presenting Yourself on UC Application (from UC Webpage August 2023)
	         ▪ The UC Application Help Center
	         ▪ Transfer Center Application Workshops
	
	❑ If you have a TAP account, import your UC TAP Academic History into the UC application after submitting the UC TAP
	
	CSU
	
	❑ **10/1-12/2**
	Submit CSU Fall Transfer Admissions Application for priority consideration
	    ○ Check for extended deadlines
	    ○ **Resources:**
	         ▪ CSU Transfer Application Guide (pdf)
	         ▪ F1 visa international students - International Application Guide (pdf)
	         ▪ CSU Transfer Application Tutorial Videos
	         ▪ CalState Apply Applicant Help Center - instructions for each section, a phone number, and online chat feature.
	
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	❑ **After applying, monitor communication from the universities in a timely manner.** Adjust your email filter or security preferences and/or check your SPAM folder for emails from the universities. Create and log in often to the campus issued student portals for communications and To Do's every week.
	
	❑ Research housing options

Winter	**UC**
	
	❑ **1/31 Deadline**
	Complete your UC Transfer Academic Update (UC TAU) reflecting Fall final grades, Winter and Spring planned class schedule.
	    ○ After January 31st deadline, the TAU will still be open for updates until the end of March, but it's not guaranteed that all UCs will use the updated TAU in their review. Please contact each UC campus or log in to your UC student portal for instructions on notifying campus of any more changes after January 31st.
	
	❑ **1/31 Deadline**
	If applying to UC Berkeley, complete MAP@Berkeley
	
	❑ **Resources:**
	    ○ UC Transfer Application Update (UC TAU) Tutorial Video
	    ○ UC Berkeley MAP@Berkeley Update
	    ○ Change of Major Request on the UC Application
	    ○ Withdraw or Cancel Your Application

	## CSU {#csu}
	
	❑ **1/31 Deadline**
	Update CSU Application with Fall final grades, Winter and Spring in progress and planned class schedule in CalStateApply
	
	❑ Complete any additional CSU campus-specific supplemental applications by their **specified deadlines** (i.e., San Jose State, Cal State Long Beach)
	    o Resources:
	        ▪ CSU Transfer Application Update Guide (pdf)
	        ▪ CSULB Supplemental Application Information
	        ▪ San Jose State Supplemental Application Guide
	        ▪ San Jose State Supplemental Application Workshop (Recording from 1/13/23)
	
	❑ **Mid March Deadline**
	Apply for ADT if you intend to transfer to a CSU in Fall with completion of the AA-T/AS-T to initiate graduation and ADT eVerification. De Anza will send an email with more info.
	    o Attend an ADT Application Clinic or drop-in to apply
	    o Monitor ADT Verification. Verification will occur electronically on your behalf if you turn in your Request for Degree for your ADT by the mid-March deadline
	    o If the status on the Check Status page of your CSU application is "pending verification" or "not verified" after March connect with your counselor or Transfer Center for Support on ADT Verification.

Spring	❑ CSU and UC campuses will announce transfer admission decisions. Keep your grades and GPA up as admissions offers are contingent on you finishing well.
	
	❑ **Commit to a school.** This often costs money and is non-refundable, so decide carefully or ask about deferment considerations.
	    o **5/01: CSU - Submit Intent to Enroll**
	    o **6/01: UC - Submit Statement of Intent to Register (SIR)**
	
	❑ After saying yes to your university and paying the enrollment fee, request GE Certification.
	
	❑ Review to-do list, send final transcripts and/or test scores to the school you will be attending, check portal for due dates.
	
	❑ Share your Good News with the Transfer Center.
	
	❑ Celebrate your achievement! Sign-up to participate in end of the year celebrations!
	
	❑ Sign up for the Transfer Achievement Celebration to receive your Transfer Achievement Medal.
	
	❑ Attend transfer student orientation provided by your transfer university.
	
	❑ Finalize housing arrangements.